

PUBLIC NOTICE
REQUEST FOR PROPOSALS
BOROUGH OF OCEANPORT
MONMOUTH COUNTY, NEW JERSEY

NOTICE IS HEREBY GIVEN that the Borough of Oceanport is soliciting formal proposals through a fair and open process pursuant with N.J.S.A. 19:44-20.5 et seq. and New Jersey's Local Public Contract's Law, N.J.S.A. 40A:11-4 et seq. for professional planning services related to the consolidation of the Borough's land use, zoning and development ordinances.

Sealed proposals will be received by the Borough Clerk of the Borough of Oceanport, New Jersey and opened and read in public in the Meeting Room in the Borough Hall at 315 E. Main Street, Oceanport, New Jersey, on **October 18, 2017 at 11:00 A.M.** Each proposal and all required submittals must be signed by a person authorized to do so. Proposals must cover all information in this request. Responses which in the judgment of the Borough fail to meet the requirements of this request, which are in any way conditional, incomplete, obscure, contain additions or deletions from requested information, or contain errors may be rejected. All communications concerning this request shall be directed, in writing, to the Borough Clerk.

Specification and other information may be obtained through the Borough's website at www.oceanportboro.com under BID/RFP tab or in person at Borough Offices, 315 E. Main Street, Oceanport, NJ 07757, during Borough business hours or send your request via email to jsmith@oceanportboro.com All inquiries or requests for clarification shall be submitted no later than October 6, 2017.

During the period provided for the preparation of responses to this request, the Borough may issue addenda or answers to written inquiries. Addenda will be noticed by the Borough and will constitute part of this request. All responses shall be prepared with full consideration of any addenda issued. Proposer must complete and submit the Acknowledgment of Receipt of Addenda Form attached.

All Proposers are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Contract compliance and Equal Employment Opportunities in Public Contracts). Submissions by Corporations and Partnerships shall include a completed Disclosure of Ownership form (N.J.S.A. 52:25-24.2) and shall include a completed Non-Collusion Affidavit.

The Borough of Oceanport reserves the right to reject any or all proposals and to waive any and all irregularities as is in the best interest of the Borough of Oceanport in accordance with N.J.S.A. 40A:11-4. The Borough of Oceanport also reserves the right to conduct interviews of any or all Proposers, as it deems necessary.

Jeanne Smith, RMC, QPA
Borough Clerk/Purchasing Agent