### SPECIAL MEETING AGENDA MAYOR AND COUNCIL Borough of Oceanport September 1, 2016

Call to Order.

**Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meeting Act by notification on August 26, 2016 of this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.

Flag Salute

Invocation

Roll Call

**EXECUTIVE SESSION:** 

Resolution #2016-172 authorizing the Governing Body to enter into Executive Session

<u>Litigation, Negotiations and the Attorney Client Privilege</u> N.J.S.A. 10:4-12(b)(7)

Fort Monmouth municipal complex – potential acquisition

Chief Daniel Barcus Retirement/Separation Agreement

#### Resolutions

**#2016-173** Authorizing application for the 2016 Monmouth County Municipal Open Space Grant **#2016-174** Approving the Corrective Action Plan for the 2015 Annual Audit

Petitions from the public

**Adjournment** 

# RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING THE GOVERNING BODY TO ENTER EXECUTIVE SESSION

Resolution #2016-172 09-01-16

**WHEREAS**, the Open Public Meetings Act provides that the Borough Council may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

**WHEREAS**, it is recommended by the Borough Attorney that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Oceanport that the Council shall go into executive session to discuss the following items:

#### <u>Litigation, Negotiations and the Attorney Client Privilege</u> N.J.S.A. 10:4-12(b)(7)

Fort Monmouth municipal complex – potential acquisition Chief Daniel Barcus Retirement/Separation Agreement

**BE IT FURTHER RESOLVED** that formal action may be taken after the Executive Session.

Motion:		S	Second:	I certify this to be a true copy of Resolution #2016-172 approved by the Oceanport Borough Council at the Special Meeting held September 1, 2016
ROLL CALL Briskey Cooper Gallo Irace Kahle	YES ( ) ( ) ( ) ( )	NO ABST ( ) ( ) ( ) ( ) ( ) ( )	TAIN ABSENT ) ( ) ) ( ) ) ( ) ) ( )	
Patti Coffey	( )		) ( ) ) ( )	JEANNE SMITH, RMC BOROUGH CLERK

# RESOLUTION OF THE BOROUGH OF OCEANPORT APPROVING THE CORRECTIVE ACTION PLAN

Resolution #2016-174 09-01-16

WHEREAS, the Division of Local Government Services has promulgated a regulation that each municipality shall prepare and submit a Corrective Action Plan that "shall cover all findings and recommendations in the audit report, including state, federal, and general findings, as well as the status of all prior year findings and recommendations" and that the governing body shall approve the Corrective Action Plan, and

**WHEREAS**, the members of the governing body have reviewed the Corrective Action Plan for the 2014 Audit submitted by the Chief Financial Officer, as evidenced by the group affidavit form of the governing body, and

**WHEREAS**, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

**WHEREAS**, all members of the governing body have approved the Corrective Action Plan submitted by the Chief Financial Officer, and

**WHEREAS**, failure to comply with the promulgation's of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provision of the Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Oceanport hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion:	Second:			I certify this to be a true copy of Resolution #2016-174
ROLL CALL Briskey Cooper Gallo Irace	YES ( ) ( ) ( )	NO ABSTAIN ( ) ( ) ( ) ( ) ( ) ( )	ABSENT ( ) ( ) ( ) ( ) ( ) ( )	
Kahle Patti Coffey	( )	() ()	( )	JEANNE SMITH, RMC BOROUGH CLERK

### **BOROUGH OF OCEANPORT**



- COUNTY OF MONMOUTH 
MUNICIPAL BUILDING
315 E. MAIN STREET • OCEANPORT, N.J. 07757

(732) 222-8221 • FAX (732) 222-0904

August 24, 2016

Borough of Oceanport 315 E. Main Street PO Box 370 Oceanport, NJ 07757

Re: Corrective Action Plan 2015 Municipal Audit

I am responding to the 2015 Audit Recommendations by providing the following Corrective Action Plan.

**Comment #2015-001:** The Borough's current fund subsidiary appropriation ledger was not maintained in a manner that recorded all required appropriation related non-cash financial transactions and adjustments.

**Recommendation:** The Borough's current fund subsidiary appropriation ledger should be maintained in a manner that records all required appropriation related non-cash financial transactions and adjustments, and that periodic reconciliations be made to the current fund appropriation account as recorded in the current fund general ledger.

**Corrective Action:** As recommended, these entries are now being done as required and current fund appropriation accounts are being reconciled on a monthly basis.

Implementation Date: February 2016

If I can provide any additional information, please feel free to contact me directly.

Sincerely.

Catherine D. LaPorta, CFO