

**WORK SHOP MEETING AGENDA  
MAYOR AND COUNCIL  
October 6, 2016**

**MEETING CALLED TO ORDER**

**Statement of Compliance with Open Public Meetings Act.** *This meeting complies with the Open Public Meeting Act by notification on January 4, 2016 of this location, date and time to the Asbury Park Press and the LINK News, publication on January 7, 2016 and by the posting of same on the municipal bulletin board and Borough Web Site*

**FLAG SALUTE:**

**INVOCATION:**

**ROLL CALL:**

**PAYMENT OF BILLS:**

**#2016-185** Resolution authorizing the payment of bills.

**ADMINISTRATOR'S REPORT:**

1. Approval of the Workshop Minutes of September 1, 2016
2. Approval of the Special Meeting Minutes of September 1, 2016
3. Approval of the Executive Session Minutes of September 1, 2016
4. Approval of the Regular Meeting Minutes of September 15, 2016
5. Resolution authorizing redemption of Tax Sale Certificate #16-00015
6. Resolution authorizing redemption of Tax Sale Certificate #16-00021
7. Resolution authorizing redemption of Tax Sale Certificate #16-00025
8. Resolution authorizing redemption of Tax Sale Certificate #15-00012
9. Resolution authorizing redemption of Tax Sale Certificate #15-00016
10. Resolution amending the 2016 budget to add an item of revenue: Drunk Driving Enforcement
11. Resolution authorizing agreement for use of court facilities with Shrewsbury Borough
12. Resolution approving policy for monitoring and compliance of PILOTS
13. Resolution approving policy for reporting of Tax Appeals
14. Resolution authorizing submittal of the 2016 Best Practices Inventory
15. Resolution authorizing renewal of 2017 group health insurance benefits
16. Proposed Ordinance Amending Chapter 115 Alcoholic Beverages

**MAYOR'S REPORT:**

**PETITIONS FROM THE PUBLIC:**

**ADJOURNMENT**

**WORK SHOP MEETING MINUTES  
MAYOR AND COUNCIL  
BOROUGH OF OCEANPORT  
October 6, 2016**

The Workshop Meeting of the Oceanport Mayor and Council was called to order on October 6, 2016 at 7:03 P.M. with the Statement of Compliance with the Open Public Meetings Act given by Council President Irace.

"Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 4th, 2016, publication on January 7, 2016 and by the posting of same on the municipal bulletin board and Borough Web Site."

**PLEDGE OF ALLEGIANCE:** Mayor Coffey led the audience and members of the Council in the flag salute.

**INVOCATION:** Borough Chaplin Stacy Deerin gave the invocation.

**MEMBERS PRESENT:** Councilpersons Briskey, Cooper, Gallo, Irace, Kahle, Patti and Mayor Coffey

**OFFICIALS PRESENT:** Borough Clerk, Jeanne Smith, Borough Attorney, Scott Arnette, Borough Administrator Raymond Poerio

**Resolution #2016-185 authorizing the payment of bills**

Mayor Coffey asked for a motion approving Resolution #2016-185, which was made by Council President Irace and seconded by Councilman Patti. The Clerk called roll:

AYES: Cooper, Gallo, Irace, Kahle, Patti  
NAYS: Briskey  
ABSTAIN: None  
ABSENT: None

The Clerk stated the motion carried.

**ADMINISTRATOR'S REPORT:** Mr. Poerio began by conveying employee Peggy Herchakowski's gratitude for attending her father's funeral services. Regarding Item 11 on the Agenda, Shared Court Facilities with Shrewsbury Borough, he stated that he and the Mayor met with Shrewsbury's representatives and the agreement has been extended up to two years. In addition to the court agreement, the Boroughs are pursuing the sharing of a street sweeper explaining Oceanport would purchase the equipment and Oceanport's rent for court would be offset by Shrewsbury's payment toward the purchase price. Mr. Poerio next discussed changes to this year's Best Practices Inventory including fewer questions and some new ones, explained two resolutions to create written policies regarding monitoring and compliance of PILOTS or Tax Appeals that will address 2 of the questions allowing the Borough to score 87% this year – higher than previous year. He reported on the renewal of 2017 health benefits, proposal received from current carrier amounts to increase of 2% compared with going outside the CJHIF including State plans that would amount to 7.6% increase. Council President Irace expressed his pleasure regarding the 2 percent increase for health benefits.

Mr. Poerio stated there has been extensive work to complete project worksheets to receive money from FEMA, which will be added to next year's budget for a capital bond for the new municipal complex. He explained that it benefits the Borough to receive the funds before the end of the year so that it can be incorporated into the 2017 budget. He further explained the need to increase the time in office for the contractor, Nicholas E. Teetelli Consulting, to accomplish this and requested that a resolution to

increase the contract amount be added to the agenda for the Regular Meeting to which there were no objections. Also reported was the review of quotes for new finance software anticipated to be under the bid threshold and his request that a resolution for purchase be added for the Regular Meeting agenda to which there were no objections. Mr. Peorio added that there may be the need to add resolution(s) for tax sale certificates for the next Regular Meeting.

Mr. Poerio next reported on the progress of work being done in Sommers Park (Boy Scout Park) including several meetings with Councilman Patti and Councilwoman Cooper and weather permitting, work to begin this weekend.

Mr. Poerio further informed the Council of items including meetings with the CFO and new bond counsel, plans to change the process for submitting BANS to reduce excess charges, and renewals to be submitted within the same timeframe, which could result in savings; work has started on the 2017 budget; 40+ applications received for Police Department vacancies, interview process underway with four final candidates to be recommended to Council at the Regular Meeting. Mr. Poerio expressed his thanks to Det. Sgt. Fagiarone and Lt. Kelly for their efforts during the review and interview process.

At the suggestion of Councilman Briskey and Councilwoman Cooper, Mr. Poerio met with FMERA and the Army regarding utility bills for buildings that Oceanport is using on the Fort. Meeting resulted in a reduction in those bills. Regarding sirens at Blackberry Bay Park, Mr. Poerio consulting with the CFO determined there were funds available for repairs to that siren, and he will direct OEM to facilitate the repair. Councilwoman Kahle asked about the osprey nest and disturbance. Discussion ensued with Mr. Poerio to conduct some further research on the osprey nest issue. Mr. Poerio also reported meeting with the Borough Clerk and General Code regarding recodification of the Borough's Code. The Mayor signed the contract for the Streetscape Project, which will hopefully be completed within 30 to 60 days.

Councilwoman Kahle asked if the storm drains would be cleared prior to the anticipated storm. Mr. Poerio replied that Public Works will be addressing those tomorrow. There was discussion regarding an error in the Sept 1<sup>st</sup> Special Meeting Minutes. Councilman Briskey requested adding the name of John Bennett to his comments regarding unemployment benefits in the Regular Meeting Minutes of September 15. Councilman Patti and Mr. Poerio discussed the bill for the kitchen at Blackberry Bay Pavilion.

**MAYOR'S REPORT:** Mayor Coffey reported that he and Mr. Poerio met with County leadership and the State Troopers regarding opening Rt. 537 on Ft. Monmouth property that connects Rt. 35 to Oceanport Ave. Concerns regarding patrol of the area and the presence of deer were discussed. There will be interaction between Oceanport Police and the County. The exposure of the area will encourage development. Negotiations continue with FMERA regarding the purchase of 13.25 acres on Ft. Monmouth property. The Mayor expressed his confidence in the public's approval of a municipal complex at that location. Councilwoman Kahle asked about the status of a deer hunt. Mayor Coffey explained that initially it was proposed that the federal government would be responsible for that, but it has changed. His understanding was that the State and Borough would need to address this. There was further discussion regarding controlling the number of deer on the property and the impact on both the deer and vehicular traffic. He advised that the FMERA meeting was cancelled and a special meeting was scheduled for October 14 at 2 PM. He also explained that Oceanport Police and State Police will have access to surveillance cameras on Rt. 537 once it is opened to the public. There was also discussion on the expenses that could arise as a result of the road opening. Mr. Poerio explained some of the reasons for the snow fence.

Councilman Patti advised he attended the Asbury Park Film Festival, at which Rob Proto, Jr., an Oceanport resident, won Best Student Film for "Crowns of Serendipity". He expressed his congratulations.

**PETITIONS FROM THE PUBLIC:** Mayor Coffey then opened the meeting to anyone from the public who wished to be heard.

Debra Rubenstein, 23 Ithaca Ave., petitioned the Governing Body for a determination of non-applicability of a zoning ordinance for pre-existing conditions concerning yard improvements that encroach into the borough's right of way. Ms. Rubenstein stated she is selling her house, and the potential buyer has raised issues regarding said improvements. Ms. Smith explained that the zoning ordinance was updated after Superstorm Sandy to protect the borough from incurring expenses for damage to improvements in the right of way. Mr. Poerio stated it's basically a request to be grandfathered. Discussion ensued after which Mayor Coffey suggested crafting a resolution from the Governing Body stating that the pre-existing condition is not in violation of the zoning ordinance, that the Borough reserves its rights and include a hold-harmless agreement. Consensus was to do so for the next Regular Meeting.

As no one else from the public wished to be heard, Mayor Coffey closed that the public portion of the meeting.

As there was no further business, the meeting was adjourned at 7:54 p.m. on a motion by Council President Irace seconded by Councilwoman Patti and approved by Council.

Respectfully submitted,

JEANNE SMITH  
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT  
AUTHORIZING PAYMENT OF BILL LIST FOR OCTOBER 6, 2016**

**RESOLUTION #2016-185  
10-06-16**

**WHEREAS**, the Governing Body of the Borough of Oceanport has reviewed the vouchers submitted in support of the bill list dated October 6, 2016; and

**WHEREAS**, the Governing Body has determined that the bill list as prepared comports with the vouchers submitted by various vendors; and

**WHEREAS**, the Governing Body has considered the payment of said bills as set forth on the bill lists at its public meeting of October 6, 2016.

**NOW THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Oceanport hereby authorizes payment of all bills on the bill list dated October 6, 2016 subject to the Borough's Chief Financial Officer certifying there is sufficient funds for the payment of same.

**CERTIFICATION OF FUNDS**

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.

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Catherine D. LaPorta, CFO

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Briskey	( )	( )	( )	( )
Cooper	( )	( )	( )	( )
Gallo	( )	( )	( )	( )
Irace	( )	( )	( )	( )
Kahle	( )	( )	( )	( )
Patti	( )	( )	( )	( )
Coffey	( )	( )	( )	( )

I certify this to be a true copy of Resolution #2016-185 approved by the Oceanport Borough Council at the Workshop Meeting held October 6, 2016

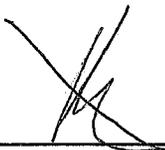
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JEANNE SMITH, RMC  
BOROUGH CLERK

**BOROUGH OF OCEANPORT  
BILL LIST**

6-Oct-16

PAYEE	AMOUNT
PAYROLL ACCOUNT	104,375.65 19th pay
2016 EXPENDITURES - MANUAL CHECKS	
STATE OF NJ - DMV	\$ 60.00
MANUAL CHECKS - CAPITAL & OPEN SPACE	
OLD CASTLE PRECAST	\$ 52,611.19
CATEL, INC	\$ 5,903.68
CAPITAL TRUST TOTAL	\$ 53,114.25
DOG REGISTRY TOTAL	
ESCROW TRUST TOTAL	\$ 5,840.00
OPEN SPACE TRUST TOTAL	\$ 8,116.37
TRUST OTHER TOTAL	\$ 1,935.00
2015 VOUCHERS PAID	\$ 233,154.41
2015 VOUCHERS PAID THIS MEETING	\$ -
TOTAL	\$ 233,154.41
2015 VOUCHERS PAID	16,918,268.13
MANUAL CHECKS	60.00
2015 VOUCHERS PAID THIS MEETING	\$ 132,744.79
TOTAL	\$ 17,051,072.92

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED  
TO THE MAYOR AND COUNCIL FOR PAYMENT

  
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