

OCEANPORT RECREATION COMMITTEE  
MEETING MINUTES  
February 8, 2017

Minutes of the regular meeting of the Oceanport Recreation Committee held on  
Wednesday evening, February 8, 2017, Blackberry Bay Park Building

Members Present: Jay Silverman, Greg Lockwood, Kyle Sheridan, Beth Watkins, Mike MacStudy,  
Spencer Carpenter, Therese Wollman, Steve Solan, Joanne Hunt, Sheila Harrigan,  
Paul Hester, Mike Schneider

**Open Meeting/Flag Salute**

Meeting called to order by Jay Silverman at 7:30pm. Motion to open the meeting was made by Mike Schneider and seconded by Paul Hester

**Approval of Minutes**

January 2017 minutes were reviewed. There was an adjustment in the start time from 6:30pm to 7:30pm. In a motion made by Greg Lockwood and seconded by Paul Hester the February minutes were approved. All were in favor.

**Correspondence:**

Therese Wollman reported that there was no correspondence.

**Recreation Report:**

Highlights:

The next event is the Egg Scramble on April 8. Joanne Hunt suggested we order a new costume and get more prizes. She has new "age group" signs. Joanne will order eggs and purchase candy.

The current movie company cannot do a drive in movie so it was decided to do 3 movies- 2 in August and one in September (not to conflict with football).

**Council Liason Report:**

Steve Solan reported that the Lions Pool Board will be dissolved. The Borough of Oceanport does not want to manage the pool. Council will seek to evaluate the possibility of a management company. This will impact camp but it is a "sit and wait" situation.

The Borough is working on Fort acquisitions. Looking at Bldg. #901 for community gardens.

**Public Comments:**

In a motion made by Greg Lockwood and seconded by Beth Watkins, the meeting was open to the public at 7:40 pm.

Present: Bette Smith

Bette Smith wanted to thank the Recreation Committee for their support of the youth tennis program. It was a great success and well attended. There was excellent support from volunteers and many donations of equipment. There was no issue at all with use of courts or any conflicts. Greg Lockwood said there was great feedback and Bette reported a surplus of \$400.

Bette will continue the program in 2017 and the Recreation Committee thanked her for her time and efforts on a successful program.

As there was no additional public present, in a motion made by Paul Hester and seconded by Kyle Sheridan, the meeting was closed to the public at 7:57 pm.

**Subcommittee Reports:**

**Subcommittee & Officer Review Panel-** Therese Wollman- No report

**Sonny Giordano Award-** Greg Lockwood- No report

**Nominations-** Spencer Carpenter- No report

**Memorial Day Parade Committee-** Mike Schneider- Mike will not be able to attend and this will need to be re-assigned.

**Summer's End-** Jay Silverman- Band is all set. Jim Gallo may not be doing food. The Committee may need to look at other options. Rock wall has been requested as has stage, Corn hole will be pushed back. Meeting will be in March at 6:30 pm prior to Recreation Committee meeting.

**Halloween-** Sheila Harrigan, no report

**Tree Lighting-** Kyle Sheridan- There is the possibility that the tree may be cut down which is an issue the Committee will need to consider.

**Egg Scramble-** Beth Watkins-Previously discussed

**Decorating Contest-** Paul Hester. Beth Watkins and Mike MacStudy asked about prizes and if there were \$30 gift cards awarded to ALL places. Joanne Hunt will check the start to finish.

**Grants/ Master Plan/Park Improvement** –Joanne Hunt- The Borough is proceeding with open space grant and County Open Space Grant Committee will present to Recreation in March. Additionally- see notes below on issues reviewed with Ray Porieo

**Movies-** Therese Wollman/Joanne Hunt- previously reported

**Mini Golf-** Mike MacStudy – Mike will check on date of a charity event to ensure no conflicts and to get information.

Meeting with Ray Poerio on Parks

1. Grant- Boat ramp closed out, money back into open space
2. Gatta- cannot close out until Boro Hall has final new location
3. BBB Building- Has temporary CO, a permanent one is needed. The site is too low for old flood plain. There will be the need for a possible variance. There are decisions to be made on the kitchen and what it should have. Hand dryer will be added to restrooms and hand rail will be installed for steps.
4. Building Rental- Therese inquired as to whether or not building is rented. Committee members said yes.
5. Mike MacStudy and Jay Silverman reiterated that the number one priority is still the safety surface at CC as well as tennis repairs.
6. The Recreation Committee will look to do a 10 year park plan and look at funds available for improvement. Jay Silverman recommended that we define the needs of each park and prioritize so that we can understand the big picture, including plans for the Fort.
7. Mike MacStudy reported that Evergreen Park is a priority and a decision needs to be made as to whether we repair and maintain basketball and tennis courts or decide on full replacement.
8. On the suggestion of Jay Silverman- the Park Improvement/Grant subcommittee should meet in April and have a meeting to get up to speed.

**Finance Report-** Greg Lockwood- Greg reported new forms are being used which are clearer. Joanne Hunt stated she will be learning new on line process for purchasing.

Meeting with Ray Poerio on Finances:

1. It appears that the Recreation budget may have been underspent by \$7000 but this may be a result of items not charged to proper accounts such as safety surface. The Committee asked about items requested that may not have been ordered such as the double swing.
2. Ray recommended that all sports have a July 1 deadline to request funds.
3. Shore Flicks- issue with returning voucher in 2015 which was encumbered but never released. Joanne will speak to Shore flicks about payments.
4. Action Camp may be over budget from 2016. Mike MacStudy will review as this may have expenses charged that do not belong like the pod and tent. The camp is part of the trust account and should break even. Paul Hester stated that camp is very reasonable and verses day care is "cheap". Joanne Hunt stated that without the pool, we may need to consider stable price or small increase. Staff raises are minimal but camper to staff ratio is high and can be lowered. The Committee agreed to let Mike MacStudy review costs/expenses and to make a report.

### **Old Business:**

- a. Fishing Event- Mike MacStudy and Ray Poerio have discussed an event at Old Wharf with music and possibly incorporating the Marina. More to follow in the spring.
- b. Movies 2017- previously discussed
- c. Benches- Kyle Sheridan/Mike MacStudy– Mike reported that there is final approval for the bench program from Council. Approx. 24 are needed. He suggested ads to promote as well as looking how to manage excess funds and suggested either summer's end or open space.

### **New Business**

- a) Finance Policies- Jay Silverman- previously discussed
- Other New Business:
- b) Mike MacStudy asked about openings on Recreation Committee and asked if we wanted to consider a "volunteer" position so that the public can look at workings of the Committee. Jay Silverman stated that all meetings are open and suggested that those with interest should check us out.
  - c) Paul Hester- Paul thanked the Committee for all of their support and the fruit basket. He wanted everyone to know how much he appreciated the friendship of everyone involved with Recreation.

**Field Request: None**

### **Monthly Rental Revenue Report**

2017 Boat permits: \$0  
2017 Field revenue: \$0

### **Next Meeting:**

April 12, 2017, location- BBB Building. Refreshments- Sheila Harrigan  
6:30 pm Summer's End, 7:00 County Open Space, Recreation Committee at 7:30 immediately following Open Space.

With nothing further to discuss, a motion was made by Paul Hester and seconded by Kyle Sheridan to close the meeting at 9:22 pm. All were in favor.

Respectfully submitted,  
Joanne Hunt