

AFFIDAVIT OF PROOF OF SERVICE
PLANNING BOARD/BOARD OF ADJUSTMENT
OF
THE BOROUGH OF OCEANPORT

Case No.: _____

Filed: _____

PROOF OF SERVICE OF NOTICES REQUIRED BY STATUTE
MUST BE FILED AND VERIFIED WITH BOARD SECRETARY AT
LEAST (5) DAYS PRIOR TO MEETING OR CASE WILL NOT BE
HEARD.

STATE OF NEW JERSEY)
COUNTY OF _____)ss.

_____, of full age, being duly sworn

according to law, states that: (s)he resides at _____

in the municipality of _____, County of _____,

and State of _____; that (s)he is the applicant in a

proceeding before the Planning Board / Board of Adjustment of _____,

New Jersey, having submitted an application under the Subdivision / Site Plan / Zoning Ordinance, which has

the Case No. _____ and relates to premises _____; that

on _____, 20_____, (s)he served written notice of the hearing on this application to all persons on

the attached form owning property affected by the application in the required form according to law. Either by

handing a copy of said notice to the persons listed on the attached Schedule or by registered or certified mail to

the last known address of the property owner as shown by the most recent tax list of the Borough.

Applicant's Signature

Sworn to and Subscribed before me

this _____ day of _____,

20 _____.

NOTE TO APPLICANT: Attach a list of all persons served

NOTE: This Affidavit of Service must be filed with the Board at least five (5) days prior to the hearing date.

NOTE: Notice of hearing must also be published in the official newspaper at least ten (10) days before hearing.

SCHEDULE

Personal Service

<u>Name of Person Served</u>	<u>Place of Service</u>	<u>Date of Service</u>	<u>Person Actually Served</u>
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Service by Certified Mail

<u>Name of Person Served</u>	<u>Place of Service</u>	<u>Date of Service</u>	<u>Person Actually Served</u>
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NOTE: Attach copies of White Receipt for Certified Mail.