

**BOROUGH OF OCEANPORT DEVELOPMENT APPLICATION FEE SCHEDULE**

Application Type	Application Fee	Escrow Fee	Sub-Totals	
			(Application)	(Escrow)
Zoning Permit	\$45.00	N/A		
Bulk Variance (per lot)	\$300 for 1 variance, plus \$50 for each additional Bulk Variance	\$1,000.00		
Appeals & Interpretations	\$300.00	\$750.00		
Use Variance	1 & 2 Family Home s	\$300.00	\$1,000.00	
	3 or more Family	\$600.00	\$2,500.00	
	Non-Residential	\$600.00	\$2,500.00	
Conditional Use	Minor Subdivision (up to 3 lots)	\$300.00	\$1,000	
	Preliminary Major	\$350 plus \$45 per each additional lot created	\$2,500.00	
	Final Major	\$300.00 plus \$45 for each additional lot created	\$3,500.00	
	Tax Map (Minor & Major)	Single-family lots (1-2 lots) \$200		
	3 to 9 lots: \$500.00			
	More than 10 lots: \$1,000			
Site Plan	Residential	\$600, plus \$25 per each dwelling unit	\$100.00 per 1,000 SF of land developed	
	Non-Residential	\$35 per 1,000 SF of land. The minimum application fee shall be \$450 and the maximum application fee shall be \$850	\$100 per 1,000 SF of land developed (the minimum initial escrow submission shall be \$1,000.00 and the maximum initial escrow submission shall be \$10,000)	
Informal Hearing (if allowed per prevailing law/ordinance)	\$100.00	N/A		
Certified Property Owner's List	\$10 per list per lot, or other maximum amount as the NJ statute allows	N/A		
Special Meeting	\$1,000.00	N/A		
Re-Approval/Extension	\$250	\$500		
Amended Approval	Non-substantive Amendment, as reasonably determined by the Zoning Officer	\$250	\$500	
	Substantive Amendment, as reasonably determined	\$500	\$1,500	
Certificate of Pre-Existing Non-Conforming Use	\$300.00	\$1,000.00		
Other (non-specified)	\$300.00	\$750.00		
GIS	\$25 per application	N/A	25.00	
<b>TOTAL</b>				

# OCEANPORT PLANNING BOARD LAND USE DEVELOPMENT APPLICATION

FOR OFFICIAL USE ONLY

Date Filed: _____	Application # _____
Application Fee: _____	Location (Address): _____
Escrow Fee: _____	Block: _____ Lot: _____
Date Deemed Complete: _____	Zone District: _____

**Application is hereby made for:**

<input type="checkbox"/> <b>SUBDIVISION</b> <input type="checkbox"/> Concept Plan <input type="checkbox"/> Minor <input type="checkbox"/> Preliminary Major <input type="checkbox"/> Final Major	<input type="checkbox"/> <b>SITE PLAN</b> <input type="checkbox"/> Concept Plan <input type="checkbox"/> Minor <input type="checkbox"/> Preliminary Major <input type="checkbox"/> Final Major (Single & 2-Family Exempt)	<input type="checkbox"/> <b>VARIANCE/APEAL</b> <input type="checkbox"/> Bulk Variance(s) <input type="checkbox"/> Use Variance(s) <input type="checkbox"/> Interpretation <input type="checkbox"/> Appeal of Administrative Officer
<input type="checkbox"/> <b>INFORMAL HEARING</b>	<input type="checkbox"/> <b>AMENDED APPROVAL</b>	<input type="checkbox"/> <b>CONDITIONAL USE</b>
<input type="checkbox"/> <b>SPECIAL MEETING</b>	<input type="checkbox"/> <b>EXTENSION/RE-APPROVAL</b>	<input type="checkbox"/> <b>CERTIFICATE OF PRE-EXISTING, NON-CONFORMING USE</b>

<b>SUBDIVISION:</b> Total number of lots: _____	<b>SITE PLANS:</b> Total Area of Site: _____ sq. ft. / _____ acres Total Area of all floors of buildings: _____ sq. ft. Total number of parking spaces provided: _____
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**ATTACH COMPLETED CHECKLIST FOR DETERMINATION OF COMPLETENESS**

**I. APPLICANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

(by providing an email address you agree to receive communications from the Board and its representatives by this format).

II. The Applicant is a:      Corporation \_\_\_\_\_      Partnership \_\_\_\_\_  
    Individual \_\_\_\_\_      Other (please specify) \_\_\_\_\_

III. If the applicant is a Corporation or a Partnership, please attach a list of the names and addresses of persons having a 10% interest or more in the Corporation or Partnership using the provided form.

IV. The relationship of the Applicant to the property in question is:  
Owner \_\_\_\_\_ Lessee \_\_\_\_\_ Contract Purchaser \_\_\_\_\_ Other (*please specify*) \_\_\_\_\_

V. **OWNER:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

(by providing an email address you agree to receive communications from the Board and its representatives by this format).

VI. **APPLICANT'S ATTORNEY (if any):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

(by providing an email address you agree to receive communications from the Board and its representatives by this format).

VII. **APPLICANT'S ENGINEER/SURVEYOR:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

(by providing an email address you agree to receive communications from the Board and its representatives by this format).

VIII. **APPLICANT'S ARCHITECT (if any):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

(by providing an email address you agree to receive communications from the Board and its representatives by this format).

IX. **Other experts who will submit a report or testify for the Applicant:**

Name/License # \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

(by providing an email address you agree to receive communications from the Board and its representatives by this format).

X. Description of present use of the premises. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

XI. Purpose of application and detailed description of proposed improvements, development, change in use, etc. Attach Rider if additional space is necessary. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

XII. List the specific zoning regulations for which appeal or variance relief is sought, and the nature and extent of the specific variances. (Ex. Side yard setback of 9', where 10' permitted)  
\_\_\_\_\_  
\_\_\_\_\_

XIII. If the application seeks use variance relief, state the "special reasons" as that term is defined under the Municipal Land Use Law, to justify the granting of use variance relief pursuant to N.J.S.A. 40:55D-70d. Attach Rider if additional space is necessary.  
\_\_\_\_\_  
\_\_\_\_\_

XIV. State whether the applicant owns or has under contract for purchase, an adjoining property. If so, set forth the block and lot number and street address of the property.  
\_\_\_\_\_  
\_\_\_\_\_

XV. State what efforts have been made to obtain the result you wish to accomplish without violating the Zoning Ordinance (i.e., relocation of planned construction, purchase of additional land, etc.)  
\_\_\_\_\_  
\_\_\_\_\_

XVI. The location of the property is approximately \_\_\_\_\_ feet from the intersection of \_\_\_\_\_ and \_\_\_\_\_.

XVII. Is the subject property located on a:

\_\_\_\_\_ County Rd \_\_\_\_\_ State Rd OR \_\_\_\_\_ within 200' of a Municipal boundary

XVIII. Are there any existing or proposed deed restrictions, easements, rights-of-way or other dedications? \_\_\_\_\_ No \_\_\_\_\_ Yes (*If yes, attach a copy*)

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**FOR SITE PLAN REVIEW ONLY:**

1. Acreage of the entire site is: \_\_\_\_\_

2. Type of Proposal is:

- |                              |                               |
|------------------------------|-------------------------------|
| _____ New structure          | _____ Expanded Area           |
| _____ Improved Parking Area  | _____ Alteration to Structure |
| _____ Expansion of Structure | _____ Change of Use           |
| _____ Sign                   |                               |

3. The name of the business or activity (if any): \_\_\_\_\_

**IMPROVEMENTS: List all proposed on site utilities and off-tract improvements:**

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**PLAT SUBMISSION: List maps and other exhibits accompanying this application**

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**AUTHORIZATION AND VERIFICATION**

I certify that the foregoing statement(s), materials submitted and information contained in this application are true. I further certify that I am (a) the individual applicant, or (b) that I am an Officer of the Corporate applicant and that I am authorized to sign the application for the Corporation or (c) that I am a general partner of the partnership applicant. (If the applicant is a corporation this must be signed by an authorized corporate officer. If applicant is a partnership, this must be signed by a general partner).

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

Sworn and subscribed to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public of New Jersey  
(Affix stamp and seal)

**STATEMENT OF LANDOWNER *WHERE APPLICANT IS NOT LANDOWNER***

I certify that I am the Owner of the property which is the subject of this application, that I have authorized the Applicant to make this application and that I agree to be bound by the application, the representations made and the decision in the same manner as if I were the applicant. (If the owner is a corporation this must be signed by an authorized corporate officer. If owner is a partnership, this must be signed by a general partner).

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Notary Public of New Jersey

\_\_\_\_\_  
Print Name of Property Owner

Sworn and subscribed to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public of New Jersey  
(Affix stamp and seal)