

BOROUGH OF OCEANPORT DEVELOPMENT APPLICATION FEE SCHEDULE

Application Type	Application Fee	Escrow Fee	Sub-Totals	
			(Application)	(Escrow)
Zoning Permit	\$45.00	N/A		
Bulk Variance (per lot)	\$300 for 1 variance, plus \$50 for each additional Bulk Variance	\$1,000.00		
Appeals & Interpretations	\$300.00	\$750.00		
Use Variance	1 & 2 Family Home s	\$300.00	\$1,000.00	
	3 or more Family	\$600.00	\$2,500.00	
Conditional Use	Non-Residential	\$600.00	\$2,500.00	
	Minor Subdivision (up to 3 lots)	\$300.00	\$1,000	
Subdivision	Preliminary Major	\$350 plus \$45 per each additional lot created	\$2,500.00	
	Final Major	\$300.00 plus \$45 for each additional lot created	\$3,500.00	
	Tax Map (Minor & Major)	Single-family lots (1-2 lots) \$200		
	3 to 9 lots: \$500.00			
	More than 10 lots: \$1,000			
Site Plan	Residential	\$600, plus \$25 per each dwelling unit	\$100.00 per 1,000 SF of land developed	
	Non-Residential	\$35 per 1,000 SF of land. The minimum application fee shall be \$450 and the maximum application fee shall be \$850	\$100 per 1,000 SF of land developed (the minimum initial escrow submission shall be \$1,000.00 and the maximum initial escrow submission shall be \$10,000)	
Informal Hearing (if allowed per prevailing law/ordinance)	\$100.00	N/A		
Certified Property Owner's List	\$10 per list per lot, or other maximum amount as the NJ statute allows	N/A		
Special Meeting	\$1,000.00	N/A		
Re-Approval/Extension	\$250	\$500		
Amended Approval	Non-substantive Amendment, as reasonably determined by the Zoning Officer	\$250	\$500	
	Substantive Amendment, as reasonably determined	\$500	\$1,500	
Certificate of Pre-Existing Non-Conforming Use	\$300.00	\$1,000.00		
Other (non-specified)	\$300.00	\$750.00		
GIS	\$25 per application	N/A	25.00	
TOTAL				

Notes:

1. Each application fee and each escrow fee is to be paid by 2 separate checks or money orders.
2. Each application fee check and each escrow fee check is to be made payable to the "Borough of Oceanport".
3. The application fee is designed to help defray Borough/Board costs associated with the processing of the Development Applications, including administrative fees, copying charges, personnel time, etc.
4. The application fees are non-refundable.
5. The escrow fees are designed to reimburse the municipality for the actual professional costs billed to the municipality for the professional work associated with the Application. Depending upon the nature/complexity of any particular Development Application, professional fees could possible include, but are not limited to, the following:
 - Engineering review of application and plans;
 - Preparation of an engineering review memorandum; Engineering field/site inspections;
 - Engineering consultation with the Applicant's Development Team; Engineering review of stormwater calculations;
 - Engineering review of environmental documentation;
 - Engineering review of Subdivision Plans, Metes/Bounds Descriptions, etc.; Engineering review of traffic information I reports;
 - Resolution compliance matters;
 - Legal review of application and plans;
 - Legal review of public notices and confirming affidavits; Preparation of Board Resolutions of Approval/Denial; Review of Subdivision Deeds;
 - Review of Easements/ Dedications, as necessary;
 - Retention of other professional service providers such as a Planner, Traffic Engineer, etc.; and Performance of other necessary professional services.
6. The escrow charges/payments/distribution are governed by local ordinance and by N.J.S.A. 40:55D-53.1 (as may be amended from time to time). Per NJ law, detailed copies of invoices from the Borough/Board professionals, are to be regularly provided to the Applicant and/or the Applicant's representatives. There is a process by which any aggrieved Applicant can appeal the reasonableness of the professional charges associated with a particular application. Applicants are encouraged to review N.J.S.A. 40:55D-53.1a for any additional information
7. In accordance with NJ Law, depending upon the complexity of a particular development project, and/or the need for certain/ additional professional services to be rendered, if the Applicant's escrow account is depleted, or nearly depleted and additional professional work remains to be completed, the Applicant may be required to supplement the initial escrow amount. Any request to supplement the escrow amount shall be memorialized in a written statement from the designated Borough Official.
8. Upon satisfactory conclusion of the development process, and confirmation that no additional professional services are required/ necessary, upon written request, any remaining/unused escrow shall be returned to the Applicant.